

WayPay



COLÁISTE NA TRÓCAIRE

27 JUN 2019

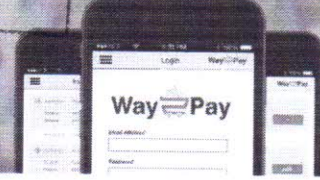
WayPay

Powered by



RATH CAOLA

Online Payments from your Mobile Phone



Dear Parents,

Our aim is to transition to a cashless school and to assist parents paying for school activities. To this end we are introducing Way2Pay, a swift and convenient Parental Payment System. Way2Pay is designed to help schools manage, receipt, track and audit school money, while also providing a comprehensive and flexible system for parents. With Way2Pay you can conveniently manage bills for siblings in one or more schools from a single login, review your payment history and print receipts. Payment can be made by Credit or Debit Card. If you do not have a Credit Card you can register for one for free on www.three.ie/3money

PAY ONLINE AT WWW.WAY2PAY.ORG

Login to view all current activity bills from your child's school. Review your most recent three payments, full payment history, print receipts and quickly email the school. With the Way2Pay personal dashboard you can see all activities for all your children even if they are in different schools that use Way2Pay. You can pay by installments, upload credit* and even store your card details on a secure Irish banking system - making safe online payments even simpler.

Go To: www.way2pay.org For your username AND password enter your mobile phone number in 3538xxxxxxx format. You will be asked to create your own password at this point.

Note: Click on Plus Icon (+) to select the bill you wish to pay; * select schools only

PAY BY TEXT MESSAGE

A payment request text will be sent to you from the school. Simply click on the link in the text to pay in three easy steps:

1. Choose a bill to pay. 2. Tick T&C and Pay by Card Online. 3. Enter card details on a secure banking system

Note: You will be asked a security question before viewing your current bill list. Click on Plus Icon (+) to select the bill you wish to pay.

IF YOU FORGET YOUR PASSWORD

Simply go to www.Way2Pay.org and click Forgot Your Password? link. If you have accidentally deleted your school's payment request text, click Make a Payment button and enter your mobile number to receive a new text message with a new link to pay.

Note: Click on Plus Icon (+) to select the bill you wish to pay.

Way2Pay offers support directly to parents with a dedicated call center of fully trained personnel, ready to assist with any queries or address any difficulties you may have. Please contact their helpdesk on **+353 (0)61 203355** during office hours or email way2payparents@three.ie. Note: if you change your mobile number you should be addressed to the school.

We invite you to use Way2Pay and help our school in our aim to go cashless.

Thank you,
Principal

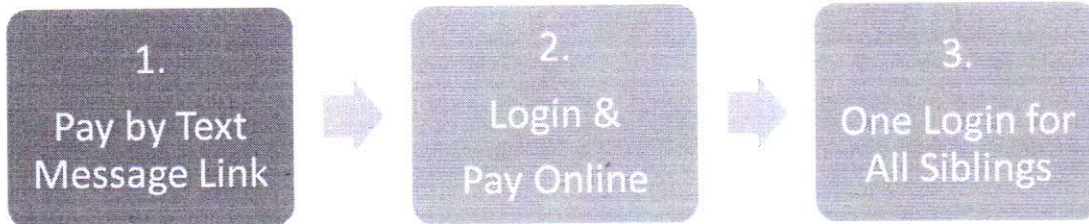


Welcome to Way2Pay

Not sure how to get started with Way2Pay?

Simply wait to receive a payment request text message from your school with a link to pay!

No Registration needed - keeping things simple for busy parents.



How to: Pay School Bills by Text Message Link

- A payment request text will be sent to you from the school which contains a link to pay. Simply click on the link to login and pay in 3 easy steps:
- Answer the security question: *Enter the last 4 digits of your phone number* and click Submit.
 1. **Choose a bill to pay:** You will see a list of any outstanding bills on your account. Click the "+" plus symbol to select the bill you wish to pay. Use the dropdown menu to switch between schools if you have siblings attending different schools on Way2Pay.
 2. Tick the **Terms & Conditions** and click **Pay by Card Online**
 3. **Enter your card details** on the secure banking system
- You will see a Payment Successful message onscreen and receive a payment receipt by text.

How to: Pay School Bills on my PC/Laptop/iPad/Tablet

- To login for the first time go to www.way2pay.org and click "Login".
- Enter your mobile number for both "Username/Password" options, click "Login". Use the mobile number your school has sent the text link to, and ensure it is in international format.
- First visit - the website will redirect you to a "password reset page" allowing you to enter a new password of your choosing.
 1. **Confirm Username:** Enter your mobile number eg. 3538xxxxxxx
 2. **New Password:** to contain a minimum of 7 characters, one of which is a capital letter and at least one digit.
 3. Click **Change Password** or Cancel. Your dashboard will open as you are logged in.
- Click on **Pay Bills** (top left) to view all your outstanding bills and pay in 3 easy steps:
 1. **Choose a bill to pay:** You will see a list of any outstanding bills on your account. Click the "+" plus symbol to select the bill you wish to pay. Use the dropdown menu to switch between schools for siblings attending different schools on Way2Pay.
 2. Tick the **Terms & Conditions** and click **Pay by Card Online**
 3. **Enter your card details** on the secure banking system
- You will see a Payment Successful message onscreen and receive a payment receipt by text.

Paying your school bills online will reduce the risk of children carrying cash to school and cash on school premises. Thank you in advance, we very much look forward to working with your school.